

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

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DATE: 6 February 1953

FROM : Deputy Director of Training (General)

SUBJECT: TR(G) Weekly Summary Report

1. As a result of a meeting on 3 February called by the AD/IC the Office of Training is preparing revised terms of reference on a survey of requirements for lexicographical materials. This paper will be forwarded to the AD/IC for coordination throughout the Offices of the DD/I and DD/P in order to establish priorities and requirements for the development of lexical materials which are now lacking.

2. [REDACTED] of the new Office of Logistics has requested assistance from representatives of the Office of Training in developing plans for training personnel in his Office. The request will include basic intelligence training for professional personnel, training in covert support activities, and special trade-craft training covering the entire field of logistics from procurement through transportation. In planning courses and special instruction in these fields, the Office of Training will utilize, where possible, the facilities in the Department of Defense as well as those in universities and certain industries where security permits.

3. It is expected that the Near and Middle East intensive Arabic program will start at the Institute of Languages and Linguistics, Georgetown University, on 16 February 1953.

4. As of 6 February 432 CIA personnel are enrolled in TR(G) training courses and 208 in external training courses, making a total of 640 in courses sponsored by the Office of Training (General).

PE:brc

cc: TR(G) Division and Staff Chiefs

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